

St. Vrain Water Authority
DLG I.D. No. 67144
Board of Directors Meeting Regular Meeting
Minutes
January 8, 2024
4:00 PM @ Firestone Town Hall

A regular meeting of the Board of Directors of the St. Vrain Water Authority convened on Monday January 8, 2024 at 4:00 P.M. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado. Any director or consultant who was unable to physically attend the meeting could attend virtually.

The following Directors were in attendance, to wit:

Julie Svaldi (2026)	President	Absent
Julie Pasillas (2024)	Vice-President	Absent
Dave Lindsay (2024)	Secretary	Present
James Walker (2025)	Board Member	Present
Don Conyac (2025)	Treasurer	Present

Also, in attendance was Rusti Roberto (Town of Firestone) and Amber Kauffman (Little Thompson Water District).

Tim Flynn (Collins Cole Flynn Winn Ulmer), Wayne Ramey (Ramey Environmental), and Brett Gracely (LRE Water) attended via Zoom.

Agenda Item 1:

A quorum having been established, the meeting was called to order by the Authority's Secretary, Dave Lindsay at 4:03 P.M.

Agenda Item 2:

Director Lindsay referred the Board to the meeting minutes for the November 13, 2023 Board meeting and the December 11, 2023 Board meeting.

Director Lindsay reminded the Board of two revisions that needed to be made on the November 13, 2023 meeting minutes, which were the executive session attendees as an incorrect Director was listed as an Attendee, and also under Agenda Item 5, Director Pasillas was listed twice and one of them needed to be changed to Director Walker.

Motion to approve the minutes for November 13, 2023, and December 11, 2023 was made by Director Walker, Second by Director Conyac.

Motion passed unanimously by voice vote.

Agenda Item 3:

There was no public present, and no public comments were made.

Agenda Item 4a:

The meeting proceeded to the election of officers. Director Lindsay asked the board if there were any nominations for the election of officers, or if they wanted them to remain the same. Director Lindsay mentioned that election of officers occurs on an annual basis.

Motion to have the Board Officers remain the same was made by Director Walker, Second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
James Walker	X		
Don Conyac	X		

Motion was passed unanimously. The St Vrain Water Authority Officers are:

- Julie Svaldi – President
- Julie Pasillas – Vice President
- Don Conyac – Treasurer
- Dave Lindsay – Secretary

Agenda Item 4b:

Resolution 2024-01 Designating Location for Posting Open Meeting Law Notices.

Director Lindsay explained that this resolution is adopted annually to establish regular meeting dates, times, and location, to designate places of posting notices, and designate a newspaper of general circulation for purposes publish required notices.

Motion to approve Resolution 2024-01 was made by Director Conyac, Second by Director Walker

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
Dave Lindsay	X		
James Walker	X		

Motion was passed unanimously.

Agenda Item 4c:

Director Lindsay directed the board to the packet for the Notice of St. Vrain Water Authority Board of Directors Quorum Events. Director Lindsay explained that the events listed are the most likely where three or more of the directors would be in attendance.

Motion to approve the Sunshine Notice Quorum Events and Authorization to Post was made by Director Conyac, Second by Director Walker.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	X		
Don Conyac	X		
Dave Lindsay	X		

Motion was passed.

Agenda Item 4d:

Director Lindsay directed the Board to the summary of current bills that were paid or are being processed for payment, included in the packet. Director Lindsay explained to the board that Hydro Resources was the largest bill listed and that was for the acid wash for the injection well and the step rate test that was performed. Director Lindsay mentioned that this came in about \$20,000 under budget.

Motion to approve the payment of bills was made by Director Walker, Second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Waker	X		
Dave Lindsay	X		
Don Conyac	X		

Motion was passed.

Agenda Item 4e:

Director Lindsay directed the Board to the financial statements. The financials were not included in the packet but attached to the meeting invitation, added to the website notice for the meeting, and were handed out at the meeting.

Director Lindsay explained that after speaking with Jessica Clanton, Budget Officer there is no need for a budget amendment currently. Jessica will continue to monitor the budget and let the Authority know of any changes.

Motion to accept the financials was made by Director Walker, Second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
James Walker	X		
Dave Lindsay	X		

Motion was passed.

Agenda Item 4f:

Director Lindsay directed the board to Resolution 2024-02 approving an Agreement with New IPT Inc for Injection Well Operations Support and Permit Compliance that was included in the packet.

Director Lindsay explained that New IPT Inc designed the treatment plants injection well and now helps with operations and permit compliance. Director Lindsay explained now is the time to move this from Firestone’s books over to the Authority since their role is now operations focused. New IPT Inc can help model and collect data, as well as be a liaison between the EPA and the Authority.

Motion to approve Resolution 2024-02 approving an Agreement with New IPT Inc for Injection Well Operations Support and Permit Compliance was made by Director Conyac, Second by Director Walker.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
Don Conyac	X		
James Walker	X		

Motion was passed.

Agenda Item 4g:

Director Lindsay directed the Board to Resolution 2024-03 approving Automation & Electronics Inc Work Order 2024-01 for injection well pump controls and programming that was included in the packet.

Director Lindsay reminded the board that the Agreement with Automation & Electronics was approved at the last meeting, and this is to approve Work Order 2024-01. He explained that data has been being collected manually, and placed into spreadsheets. In addition, this would allow them to collect data and program the system to automate and populate spreadsheets. He also mentioned that this is specific to the injection pump station.

Motion to approve Resolution 2024-03 approving Automation & Electronics Inc Work Order 2024-01 for injection well pump controls and programming was made by Director Walker, Second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
James Walker	X		
Dave Lindsay	X		

Motion was passed.

Agenda Item 5a:

Wayne Ramey with Ramey Environmental Compliance referred the Board to the monthly activity report. He mentioned that sanitary survey was performed and it went well. He explained that the inspector was good, and thorough.

Agenda Item 5b:

Director Lindsay reported that Plummer has been assisting with the plan to restart the plant once the Injection Well permit is amended.

Agenda Item 5c:

Director Lindsay reported that Firestone had entered into a Settlement Agreement with the project GC that will allow Firestone to make direct payments to subs and suppliers that are owed money. This will facilitate completion of the punch list and allow for the project to get its final certificate of occupancy. The process is expected to take a couple of months depending on the availability of the subs needed to complete punch list items.

Agenda Item 5d:

Director Lindsay reported that the EPA issued authorization to resume injecting at a higher Maximum Allowable Injection Pressure (MAIP). The pressure they authorized is substantially less than what ITP had requested. They contacted the EPA, who acknowledged they miscalculated and would reevaluate for a further increased MAIP. However, the current MAIP is adequate for operation, so he is working with Ramey and Plummer to finalize a startup plan but expects to be operating in about a week.

Agenda Item 5e:

Director Lindsay reported that Phase one of the installation of the security system is now complete. He mentioned he received instructions for activation to test drive the system to make sure everything is working properly. He explained the next step is to get on site training for Ramey Environmental staff to operate the system.

Agenda Item 6a:

Next Meeting will be February 12, 2024 at Firestone Town Hall, starting at 4:00 P.M.

Agenda Item 7:

No Other Business was discussed.

Agenda Item 8:

Motion to adjourn made by Director Conyac, Second by Director Walker at 4:42 P.M.

Motion passed unanimously by voice vote.