

**St. Vrain Water Authority**  
DLG I.D. No. 67144  
**Board of Directors Meeting Regular Meeting**  
**Minutes**  
**June 12, 2023**  
**4:00 PM @ Firestone Town Hall**

A regular meeting of the Board of Directors of the St. Vrain Water Authority convened on Monday June 12, 2023, at 4:00 P.M. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado. Any director or consultant who was unable to physically attend the meeting could attend virtually.

The following Directors were in attendance, to wit:

Julie Svaldi (2023)	President	Present
Julie Pasillas (2024)	Vice-President	Present
Dave Lindsay (2024)	Secretary	Present
James Walker (2025)	Board Member	Present
Don Conyac (2025)	Treasurer	Present

Also, in attendance was Amber Kauffman (Little Thompson Water District), Rusti Roberto (Town of Firestone), Brett Gracely (Leonard Rice Engineers) and AJ Krieger (Town of Firestone). Mike Murphy (Ramey Environmental) and Tim Flynn (Collins Cole Flynn Winn Ulmer) attended via Zoom.

A member of the public who is identified as Bobby Mathews also was present for the meeting.

**Agenda Item 1:**

A quorum having been established, the meeting was called to order by the Authority's President, Julie Svaldi at 4:02 P.M.

**Agenda Item 2:**

Director Svaldi referred the Board to the meeting minutes for the May 8, 2023 Board meeting.

Amber Kauffman mentioned she noticed a typing error in Item 6b. The sentence read "the plant to plant to be". This was noted to be corrected and removed the duplicated words "plant to".

Motion to approve the minutes was made by Director Lindsay, Second by Director Conyac.

Motion passed unanimously by voice vote.

**Agenda Item 3:**

Bobby Matthews, a Firestone resident, gave public comment regarding the May 17, 2023 Town of Firestone Board of Trustees meeting executive session. He provided a written copy of his comments to the Secretary.

**Agenda Item 4a:**

Director Lindsay directed the Board to the packet to a summary of current bills that were paid or are being processed for payment.

Director Lindsay explained that he tried contacting Black Hills Energy for billing, and usage to follow up with Directors Svaldi's questions regarding low usage. Director Lindsay is still trying to get this resolved.

The Board discussed using Teams meetings in the future vs Zoom. It was discussed that the Zoom subscription had just been renewed for the Year, and after this year the Authority will switch to using Teams.

Motion to approve the payment of bills was made by Director Conyac, Second by Director Lindsay.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	X		
Julie Pasillas	X		
Julie Svaldi	X		
Don Conyac	X		
Dave Lindsay	X		

Motion was passed unanimously.

**Agenda Item 4b:**

Director Svaldi directed the board to the packet to see the current balance sheet and current profit-loss statement.

Motion to approve acceptance of financials, was made by Director Lindsay and Second by Director Walker.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
Julie Pasillas	X		
James Walker	X		
Julie Svaldi	X		
Don Conyac	X		

Motion was passed unanimously.

**Agenda Item 4c:**

Resolution 2023-05: A Resolution establishing water rates, fees and charges for St. Vrain Water Authority for Calendar Year 2023

Director Lindsay directed the Board to Resolution 2023-05 in the packet. He explained that this was to set the water rates for this year, as discussed at the at the last meeting. Firestone and Little Thompson Water District have received invoices with a fixed rate and that a commodity charge would be coming soon as Firestone purchases water.

Tim Flynn the attorney for the Authority explained that in order to sell water to someone who is not a member, that there would be a separate agreement in place. By adopting this Resolution this would allow the Authority to set rates, and be able to send invoices to members per the member agreement.

Director Pasillas explained that a fixed charge is understandable between the members and the Authority, however volumetric charges had not been discussed in depth and are being estimated. Upon further discussion it was determined that when the Authority goes to set the rates in December for the 2024 calendar year that the Authority will have a better understanding of cost per 1,000 gallons, and the possibility of a Rate Study would happen in a couple of years.

Motion to approve Resolution 2023-05 A Resolution establishing water rates, fees and charges for the St. Vrain Water Authority for Calendar Year 2023 was made by Director Lindsay, and second by Director Svaldi.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
Julie Svaldi	X		
James Walker	X		
Dave Lindsay	X		
Julie Pasillas	X		

Motion was passed unanimously.

**Agenda Item 5a:**

Director Lindsay explained to the Board that he started a conversation with Verkada, a security system company that was suggested to him by CorKat and would operate as a third party.

Director Lindsay continued to explain that Verkada offers multiple security features such as access control for gates and doors, video surveillance, entry alarms, intercom control

systems and air quality control. He explained that they have passive and active systems, with AI capabilities.

Director Lindsay explained that Verkada works through CorKat, and he would be meeting with Verkada to put together a proposal to bring back to the Board at the next meeting. He also explained that it may be necessary to go into executive session regarding site security as this could contain sensitive information of the Treatment facility.

**Agenda Item 6a:**

Mike Murphy with Ramey Environmental Compliance referred the Board to the monthly activity report included in the packet. There were no questions or comments from the Board.

**Agenda Item 6b:**

Director Lindsay reported that the construction at the water plant had progressed to the point that Substantial Completion had been issued by the Engineer along with a final punch list of items to be completed by the contractor prior to final completion and payment. Firestone was setting a late July deadline for the contractor to complete these items. Director Lindsay also reported that the Colorado Dept. of Public Health and Environment had issued its authorization for the plant to produce and deliver water into public distribution. Firestone was completing some final improvement in their distribution system and would be sending out some public information about the new water supply. They expected to be taking water from the St Vrain WTP in the next week or two.

**Agenda Item 6c:**

Rusti Roberto provided a quick update and presented the St. Vrain Water Authority Website. She showed the Board where things were located on each tab of the website as well as explained that all documents such as agendas, packets, approved minutes, and Resolutions were all located and searchable.

**Agenda Item 6d:**

There was no new information to report.

**Agenda Item 7a:**

Next Meeting will be July 10, 2023 at Firestone Town Hall, starting at 4:00 PM

**Agenda Item 8:**

There was no other business for discussion.

**Agenda Item 9:**

Motion to adjourn made by Director Conyac, Second by Director Pasillas.

Motion passed unanimously by voice vote.